

CANDIDATE FEES & PAYMENT SCHEDULE

CANDIDATE FEES	
Qualification	Fee
Engineering	
MEM30219 - Certificate III in Engineering - Mechanical Trade	\$2,450.00
MEM31922 - Certificate III in Engineering - Fabrication Trade	\$2,450.00
MEM31419 - Certificate III in Engineering - Fixed and Mobile Plant Mechanic	\$2,450.00
Automotive	
AUR30320 – Certificate III in Automotive Electrical Technology	\$2,450.00
AUR30420 – Certificate III in Agricultural Mechanical Technology	\$2,450.00
AUR30620 – Certificate III in Light Vehicle Mechanical Technology	\$2,450.00
AUR30820 – Certificate III in Motorcycle Mechanical Technology	\$2,450.00
AUR31120 – Certificate III in Heavy Commercial Vehicle Mechanical Technology	\$2,450.00
AUR31220 – Certificate III in Mobile Plant Technology	\$2,450.00
AUR32120 – Certificate III in Automotive Body Repair Technology	\$2,450.00
AUR32420 – Certificate III in Automotive Refinishing Technology	\$2,450.00

PAYMENT SCHEDULE		
Qualification	Documentary Assessment Fee	Technical Assessment Fee
All qualifications	50% payment of fee stated above	50% payment of fee stated above

Fee Payment Arrangements

1. **Trade Skills Australia** ensures that its financial practices promote the protection of fees (paid in advance and exceeding \$1500) made by any candidate. **Trade Skills Australia** will only adhere to the accepted fee protection measure to protect fees in excess of the threshold fee amount of \$1,500 as stated in Schedule 6 of the Standards for RTOs.
2. **Trade Skills Australia** implements a fee payment plan and will only collect upon commencement of the documentary assessment a non-refundable 50% deposit enrolment fee depending on the course (not amounting to more than the \$1,500 pre-paid threshold fee) as the first instalment of the tuition fee.
3. Tuition fees are broken into instalment payment plans to ensure candidates do not pre-pay fees over \$1,500. Schedule of the payment plans are outlined in the candidate enrolment forms.
4. Fees must be paid in full before certification will be issued.
5. If payment instalment / arrangements are in place, and a payment becomes overdue and remains unpaid for a period in excess of 14 days, **Trade Skills Australia** reserves the right to not commence or suspend the RPL assessment process and/or issuance of certification documentation until all fee payments are up-to-date.

6. Flexible payment arrangements, such as credit card, direct debit, cheques and EFT remittance are acceptable to accommodate the diverse financial situations of Candidates.

VERSION CONTROL

Version Control Table			
Date	Summary of Modifications	Modified by	Version
19/09/2020	Document Creation	Layke Rossiello	v. 1.0
29/06/2021	Document Creation	Layke Rossiello	v. 1.1
22/02/2023	Updated to include automotive qualifications added to scope of registration.	Compliance Manager	V2.0
16/01/2024	Updated automotive qualifications to include motorcycle mechanic. Updated phone number	Kat Dellar	V2.1